



Dear Councillor

Please note you are hereby summoned to attend the Meeting of the Full Council to be held at the Church Hall on **Wednesday 19th October 2022 at 7:00 pm**

The meeting is open to members of the public (including the press) but is not a public meeting.

S Vale, Clerk

13th October 2022

AGENDA

1. Chairman's Welcome

- (a) Co-option of Parish Councillor

2. Apologies for Absence

3. Councillors' Declarations of Interest

- (a) To receive declarations of interest from Councillors on items on the agenda
- (b) For declarations of interest received, Councillors to inform the Chairman if they wish to speak on the matter during public participation and/or at the agenda item prior to discussion.
- (c) To receive written requests for dispensations for disclosable pecuniary interests (if any).
- (d) To grant any request for dispensation as appropriate.

4. Public Participation (10 minutes in total)

- (a) Open Forum to provide an opportunity for members of the public to raise questions for future agendas or on items that are on the current agenda.
- (b) To allow any members of the public and Councillors declaring an interest to address the meeting in relation to the business to be transacted at that meeting.
- (c) At the close of this item, members of the public will no longer be permitted to address the Council unless invited to do so by the Chairman. Limited to 3 minutes per person, 10 minutes in total.

5. Approval of Minutes

- (a) To approve the minutes of the meeting on the 21st September 2022 (**Paper A**)



6. External Reports

- (a) To receive reports from both the County and District Councillors and RAF Mildenhall

7. Planning

Planning application – 12 dwellings with garages (following demolition of existing three dwellings). Land off Friday Street, West Row (**Paper B**)

8. Matters Relating to Governance

9. Financial Matters

- (a) Approval of Accounts – Payments – 1st to 31st October 2022 (**Paper C**)
- (b) Approval of September 2022 Bank Reconciliation (**Paper D**)
- (c) Approval of Quarter 2 Accounts (**Paper E**)
- (d) Approval of Quarter 2 Payments over £500 (**Paper F**)
- (e) Approval of Quarter 2 Budget Comparison (**Paper G**)

10. Matters Relating to Street Furniture/Amenity Provision

- (a) Update on Footpaths/Bridleway Projects
- (b) Report on Speed Indicator Device Findings
- (c) SID post Ferry Lane to Hurdle Drove
- (d) Update on Footpath 30 (eroded riverbank) along river at bottom of The Gravel
- (e) Update on Footpath for Cricks Road into Church Road
- (f) Update on hedging along footpath from Ferry Lane to the Church
- (g) Update on Brown Tourist signs along Cow and Sheep Drove
- (h) SCC Development
- (i) Update on defibrillator
- (j) Update on Beacon landscaping
- (k) Flower Tubs outside old Fish Shop – To thank Kevin Peachey for replanting

11. Other Working Party Updates/Reports

- (a) Update on Emergency Plan Policy – Cllr R Hamill and Cllr A Fisher
- (b) Update on Coat of Arms
- (c) Update on the Echo/Parish Magazine
- (d) Update on Neighbourhood Plan – Survey is in the process of being finalised before being sent to print. It was agreed that the survey will be one per household.

12. Village Hall

Promote community interaction – film nights, creche, bingo, t-dance, line dancing



13. Allotment Matters

Yearly renewals and invoices submitted this month.

14. Warm Places Funding Opportunity

To discuss applying for funding. **(Paper H)**

15. Events 2022

- (a) Remembrance Sunday
- (b) Christmas Planning

16. Chairman and Councillors' Reports/Suggestions (on the night)

17. Correspondence and Exchange of Additional Information (at the discretion of the Chairman)

- (a) To discuss appointment of a new internal auditor. Quotes received from Robin Turner of Altarnun Parish Council and Anthony Preece of Ayentee Accountancy **(Paper I)**
- (b) To discuss the Parish Council acquiring the field next to the Village Hall.
- (c) Newly elected Parish Councillor (i) Signing of Acceptance Form (ii) Declaration of Interests form to be given (completion within 30 days) (iii) West Row Parish Council Code of Conduct to be provided (to be signed at the November meeting).
- (d) Footpath closure along Mildenhall Road
- (e) Footpath behind Village Hall
- (f) Himalayan Balsam sighting along the footpath by Mr Moss's ground

DATE OF NEXT MEETING: 16th November 2022